

Trinity Lutheran Church Congregation Council Minutes

February 25, 2014

Welcome – Vice President Valerie Steil – in the absence of President Paul Parsons

Devotions – Pr. Jane

Roll Call/Declaration of Quorum 7:10 p.m.

	<u>Off in 2015</u>	<u>Off in 2016</u>	<u>Off in 2017</u>
Y Michael Renehan	N Norm Amundsen	Y Cynthia Breitinger	Y Christine Cawby
Y Barbara Herzinger	Y Becky Lutz	Y David Burow-Flak	Y Erma Eichhorn
Y Pastor Aicher	Y Valerie Steil	Y Matt Hernes	N Mike Kinsey
	N Paul Parsons	Y Jane Schreiner	Y Marty Swinehart
	Y Cayley Schnick _ Youth Rep.		

Consent Agenda

- + Trinity Lutheran Church Congregation Council Minutes – February 12, 2014
- + Deaconess Report – February 25, 2014
- + MEF Report – February 25, 2014
- + Finance committee Report – February 20, 2014

Motion to approve the council minutes and accept committee minutes. MSC

Old Business:

1. **Update from TLC Preschool Task Force** - Deaconess Barb reported a memo of understanding between Trinity and Tender Loving Care Preschool has been reviewed by David Burow-Flak and needed to go back to Task Force. One of the areas of clarification was to whom does the preschool director report.
2. **Council Youth Representative** - The council nominated and elected Cayley Schnick to serve as its youth representative per Trinity's Constitution guidelines. **MSC**
3. **Financial Secretary reappointment** – The council approved the reappointment of Michael Kinsey as Financial Secretary. **MSC**
4. **Office Manager update** – Paul distributed copies of proposed job descriptions for council review and comments. Because of the sensitivity of the position and confidentiality, the following continuing resolution was presented. **MSC**

Continuing Resolution: The Office Manager position will be open only to non-members of Trinity Lutheran Church.

In addition there was a motion from Finance Committee regarding Memorial Fund account: **That Carol Barber's name be removed from the Memorial fund and replaced with Bob Tittle, Chair of Finance Committee. MSC**

New Business:

1. **Call Process** – letters will be sent to nominated call committee members to confirm their desire to serve on committee. Also they will be asked to complete a short questionnaire which will aid council in selection. Deadline for return of letters will be Sunday, March 16, 2014 at 4:00 p.m.

Rev. Charles Strietelmeier, Dean of Conference, will be contacted concerning procedure and questions we have.

2. **Review of Letter from Ron Landgrebe** – the council discussed a letter each of them had received from Ron and drafted a group response.
3. **Facilities Use Form** - There was a discussion about the new Facilities Use Form. What is the ease of use? Fill in spaces seemed to be too short.

Financial Report – Reviewed by council. It was noted Trinity is billed by Portico (benefits administrator) for full insurance selection of employee members (currently Barb and Cheryl). The difference between their selection and what Trinity is paying as a benefit is deducted from the members' salaries. Therefore, the salary and insurance line items in the budget will not match what is being paid. However, the total of the salary and insurance should match.

Report from Pr. Jane – she will be gone March 22-30. Rev. George Heider will be filling in March 22-23. For the weekend March 29-30 Louise Williams will preach and Rev. Christine Schrey will preside. However, Pr. Jane may be back to preside on March 30.

Date of upcoming meetings:

- ❖ Open Door Policy Task Force – 3/4/2014 7:00 p.m. in the library
- ❖ March Council meeting – 3/25/2014 7:00 p.m. in the library

Adjournment – Motion to adjourn at 8:50 p.m. MSC

Respectfully submitted
Erma Eichhorn, Council Secretary